

**PCPRO Computer Services**

**Date:** \_\_\_\_\_

**Official Trade-In Form**

**Part 1 – Product Category**

Notebooks	CPU	PDA	Monitor	LCD	Projector	Laser	Mobile	Hard Disk
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For other category, Please State \_\_\_\_\_

**Part 2 – Product**

Brand	Model

**Part 3 – Product Conditions**

Excellent	Good	Poor	Recycle
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PCPRO will perform an inspection upon receipt of your product. Since the condition of your product helps to determine its value, you must accurately state your current product's condition. The three condition levels include: Excellent -- the product is in excellent working condition and needs no refurbishment. The body of the product is clean (i.e., no smudges, ink marks, dents, stickers, or scratches). Good -- the body of the products has only minor blemishes (i.e., smudges, ink marks, dents, stickers, or scratches). The product has no technical problems (i.e., it does not make noise, run slowly, is not missing pieces, etc.). Poor -- the product has no major technical problems, it turns on and is in working condition, but has cosmetic defects.

**Part 4 – CPU Only and Notebook**

Processor	Clock Speed	Memory	HDD

**\* IMPORTANT \* (PHYSICAL TEST REQUIRE)**

Battery Conditions for Laptop:	Working	EOL
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**Part 5 – Monitor or LCD: Screen Size: 14 / 15 / 17 / 19 / 21” Others** \_\_\_\_\_

**Part 6 – Evaluation Quote**

Market Value	VEV	Qty	Total Net Value

To receive your cash rebate/discount voucher, you must accurately state your current product's condition. PCPRO will perform a brief in store inspection upon receipt of your product. If the product's condition differs materially from that which you described, PCPRO reserves the right to re-price your transaction quote base on the same condition parameters used to evaluate the products. You hereby agree to state the product conditions accurately and to the best of your ability. If your current product(s) were received and through a latter inspection process and was determined that the product condition was misrepresented by you, and there is lesser and/or no trade value, PCPRO reserves the right to recover such losses and in addition, you will be charge a recycling fee for the disposition of this product (If no trade in value). If the product can be returned to you, you will be responsible for any and all associated shipping costs.

**I/We, acknowledged and agreed on above Trade-In Value,**

**Customer Signature**

Name : \_\_\_\_\_  
 NRIC : \_\_\_\_\_  
 Contact No. : \_\_\_\_\_  
 Email : \_\_\_\_\_

**VA Partners**

**(Signature/Stamp)**

**For Official Use Only:**

Company	Staff Name	TIV	TI2	TTIP
Payment Type : Cash/Check		Cash :	Check No : DBS-	

In Accordance with the prevailing law pertaining to Second Hand Dealer Act, please note that above trade in are valid ONLY when submitted with the accompanying signed agreement form and a photocopy of customer/s NRIC.

**TRADE IN AGREEMENT FORM****PCPRO Computer Services – Business Registration B5287-0588-A****GENERAL TERMS**

The following terms and conditions apply to the customer (Hereinafter refer to as 'The Seller') use of PCPRO Computer Services (Hereinafter refer to as PCPRO) trade in services, coordinated through our Value added partners (Hereinafter refer to "VAP"). PCPRO reserved the right to amend such terms and conditions for the trade in services. Terms are effective immediately upon the customer signing of this agreement. These terms and conditions may not be otherwise amended except in writing and signed by the customer and authorized PCPRO personnel. As the Trade-in program states, PCPRO will determine the trade in value of the product based on the used value it assigns to the product, taking into account the product's present condition. In order to receive the direct discount and/or cash rebate on your subsequent purchase from our VAP, PCPRO must first receive and inspect the product and have your acknowledgement on this agreement.

**FITNESS FOR SALE**

The seller must own the right, title, and interest in any and all items he/she seek to sell through the Services. Such items or the sale and shipment of such items must not violate any applicable laws, statutes, ordinances or regulations, including export laws. The sellers are responsible for complying with any and all such laws. Any items the sellers seek to sell through using PCPRO Services: (1) shall not infringe any third-party intellectual property right (including copyright, trademarks, patent, trade secrets or other proprietary rights); (2) shall not be counterfeit, stolen, or fraudulent.

**RELEASING RIGHTS TO CURRENT PRODUCTS**

Once the seller had agreed on the trade in terms stated herewith and hand over the products to PCPRO, PCPRO cannot, and does not guarantee, that it will be able to honor any request for return of the product and/or any data or information contained in such product.

**REMOVING DATA FROM YOUR CURRENT PRODUCTS**

Before the seller send in the product, PCPRO strongly recommends the seller to back up the data (if any) and then erase the data from your hard drive. Any files or data left on your system may be accessible to others if the data is not erased. As of 10/01/03, a freeware tool that may assist in erasing the data can be found at <http://www.pcinspector.de/emaxx/uk/welcome.htm>. Download the free version of the software, which will erase the data to US Military standards for cleaning and sanitizing magnetic media. When packaging the device, be sure to include the operating system software on CD or diskette, the Certificate of Authenticity, end-user license agreement, and manuals. If the original system was purchased with a restore CD, each of the above items will be on the restore CD, and not packaged separately. If there is a Microsoft(r) operating system, please erase the operating system software from your device. The seller should ensure to include any documentation and accessories that originally was shipped with the device, these items could include: warranty cards, keyboard, mouse and connection cables. Failure to include these items will impact the value of the trade-in.

**DIFFERENCE ON PRODUCT CONDITION AND CONDITION STATEMENT**

To receive cash rebate/discount voucher, the seller must accurately state your current product's condition. PCPRO will perform a brief in store inspection (if possible) upon receipt of your product. If the product's condition differs materially from that which the seller described in the trade in form, PCPRO reserves the right to re-price the transaction quote base on the same condition parameters used to evaluate the products. The sellers hereby agree to state the product conditions accurately and to the best of his/her ability. If the current product(s) were received and through a latter inspection process and was determined that the product condition was misrepresented by the seller, and there is lesser and/or no trade value, PCPRO reserves the right to recover such losses and in addition, the seller will be charge a recycling fee for the disposition of this product (if no trade in value). If the product can be returned to the seller, he/she will be responsible for any and all associated shipping costs.

**REDISTRIBUTION AND RECYCLING OF PRODUCTS**

Once the seller had handed in the current product, PCPRO will be solely responsible for ensuring that this product is re-distributed and/or recycled in accordance with applicable Environmental Protection Agency regulations.

**TRANSMISSION ERRORS**

PCPRO makes every effort to ensure the accuracy of all information that you receive in relation to your current product. In the event of typographical errors, technical inaccuracies, or products pricing errors or omissions, PCPRO reserves the right to correct the error within seven calendar days of the trade. If PCPRO corrects the error, PCPRO will provide the sellers with the following options: (1) to proceed with the transaction based on the corrected information; or (2) to cancel the transaction, in which case we will promptly send the product back (if possible) to the seller or replace it with like product (i.e., similar make, model and condition ranking).

**DISCLAIMER**

PCPRO Trade-in program is a service provided to the seller through our VAP. The VAP are not involved in the transaction between PCPRO and the seller. Any and all transactions conducted are solely the responsibility of the Seller and PCPRO. By signing on the "Agreement" below, you hereby release our VAP and its respective directors, employees and agents from any disputes, claims, demands, and/or damages (actual or consequential) of every kind, whether known or unknown, arising out of, or relating to, the seller use of PCPRO services, including, without limitation, uncompleted or completed transactions and any claims or disputes between the seller and PCPRO.

BY SIGNING ON BELOW, YOU HEREBY IRREVOCABLY AND UNCONDITIONALLY CONSENT AND SUBMIT TO THE EXCLUSIVE JURISDICTION OF THE RELEVANT COURTS OVER ANY SUIT, ACTION OR PROCEEDING ARISING OUT OF THESE TERMS AND CONDITIONS.

I/We hereby have read and agreed on above Trade-In Conditions,

Witness by:

\_\_\_\_\_  
**Customer Signature**

Name : \_\_\_\_\_

NRIC : \_\_\_\_\_

Date: : \_\_\_\_\_

\_\_\_\_\_  
**Signature**

Name : \_\_\_\_\_

Company : \_\_\_\_\_

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